

**QUOTA TRAINING SEMINAR FORM **SYNOPSIS****

**May 13, 2011**

**Please comment on the following aspects of day. Please leave the evaluations on your desk at the end of the day on Friday.**

**16 out of 18 participants completed the evaluation form (89%)**

**Did you receive the seminar information early?  
Was it presented to your club?**

**Nine (9) clubs received information; Six (6) did not; and one (1) did not reply to both parts of question. Some members commented that this information should be seen by all members**

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Lieutenant Governor's final comments and recommendations:

Club leaders must ensure that information is passed to all members and must also ensure that newly installed leaders or members, who are not incoming leaders, but, who are attending the seminar, are informed and/mentored as to the purpose of this training.

**All this information is posted on the District website early in conference year. Members must be advised.**

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**Club presentations:  
Did you like the format?  
If not, how would you change it?**

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**Comments ranged from good to very interesting and diverse. Suggestion to have visual aids as part of this presentation. Overall, lots of ideas and a good learning experience for new attendees.**

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Lieutenant Governor's final comments and recommendations:

As a follow up to my first year as LtGov, a challenge was presented to each club to help them focus on working together as a District. Some met the challenge and some thought it was only an exercise for the training day. This club presentation is a great opportunity to show what we do locally and globally. Yes, it generates new ideas but we must communicate more as a District throughout the year. It can also be an opportunity for members to use technology

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**Leadership tools presentation:**

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**Comments ranged from "Good to "a waste of time" as it only showed where to find tools on the website. There**

**was not enough time for questions and participation.**

**Lieutenant-Governor’s final comments and recommendations:**

**“Duties and Responsibilities” as a topic is mandated by Quota International. The role of each leader from top down is essential information for club level success. The website is not a leadership tool but an administrative one. One comment said: “would have liked more information on sites for manual for president, etc, and Motion Tracking Form.”**

**In my opinion only, there seems to be confusion on what is a leadership tool. President’s manuals must be passed along and mentoring must take place as club leaders change.**

**The Motion Tracking Form was given this year as part of the handout disc.**

**The overall responses to this question lead me to believe that clubs must communicate more where leadership is lacking and what assistance in learning is required. I ask all club leaders to communicate with the new District leaders as to what training you need. In the past, this has been a contentious issue but now that the demographics are changing, we may have to get back to the grass roots. Leadership training/information sessions can be as follows: Conflict Resolution, Problem Solving, Time Management, etc. Quota International is making great strides in presenting this on line with Cynthia D’Amour leadership FREE sessions.**

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**Best Practices  
Town hall discussion  
Did you think this was an appropriate approach**

**Two (2) out of 16 did not answer these questions.**

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Comments ranged from “OK to interesting – we need more of this”.

**Lieutenant-Governor’s final comments and recommendations:**

**Best Practices was an effort to get more candid discussion from you, the members. The Best Practices were not included in the agenda because they were my observations only. The intent was to prompt clubs to discuss the good practices being performed and to learn how to improve on others. This can certainly be developed more in future. You, the club leaders, should now talk to your District leaders and incorporate this type of exercise into good leadership tools.**

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**The Town Hall topics were ones that I observed as having a lack of good information to all members. The information for all these topics is on the Q.I. website and should be used to enhance club management.**

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**General overall comments on the seminar:**

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Two out of 16 did not answer this question. Comments ranged from “lots of good ideas shared” to “It was interesting but I’m not sure if it met any needs of my club. What is important to Quota? Is it an organization simply for social contact or is its mandate to provide help and support in our community?” Is size the most important part or is Service most important?”

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**Lieutenant-Governor’s final comments and recommendations:**

**First of all, my sincere thank you to Governor Mary for ensuring this day was completed. I am happy to see the diverse comments as it tells me that you did pay attention.**

**I believe we now must look at the very well stated comments to improve this training. All the questions being posed by International in the past few years must be candidly discussed and actioned at the club level. Our newer members want to know Is Quota a social club or an active service organization? If we do not address this in a professional way, we will lose out in a**

**big way.**

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If you are interested in becoming a presenter or a sponsor of this seminar, please contact the District officers at any time.  
Thank you for your support

Ann M. Keating-Morrison  
LtGovernor 2009-2011

Dated: 22 May 2011